SETUP A NEW POS

1. Setup Client
2. Set client type
   * Navigate ROOT > OpenWay > Acquiring > Acquiring Contracts > Set Client Type
     + Institution: ORIENT COMMERCIAL BANK
     + Client Category: Commercial
     + Client Type: Merchant Resident
     + Click “OK”
3. Add a new client
   * Navigate ROOT > OpenWay > Acquiring > Acquiring Contracts > Client (Corporate)
     + Click “Insert new record”
     + Input values
       - Short Name: OCB - TTT
       - Reg Number: REG\_PTTT
       - Client Number: PTTT
       - Company Full Name: OCB - TTT
     + Click “Save form changes”
     + Click “Action” > “Check”
4. Setup Acquiring Contracts & Devices
5. Navigate ROOT > OpenWay > Full > Acquiring > Acquiring Contracts > Client (Corporate)
6. Select “OCB - TTT”
   * Click “Acq Contr” tab
     + Click “Insert new record” to add a new acquiring contract
     + Input values
       - Contract Name: OCB - TTT - BILL
       - Date Open: Current Date
       - Contract SubType: Merchant Client Account Contract
       - Status: Account Normal
       - Service Pack: Acq Commercial Account Svc
       - Account Scheme: POS Acc Scheme Standard
       - Comment Text: OCB - TTT POS - BILL
       - RBS Number: VND1252910060001
       - Report Type: Merchant Default
       - Product: POS Merchant
       - Merchant Id: 000000000000001
     + Click “Save form changes”
   * Click “Address” tab 🡪 Show “Address for OCB - TTT - BILL” form
     + Click “Insert new record” to add a new address
     + Input values
       - Type: Address for Payment Scheme
       - Country: Vietnam
       - ZIP: 700000
       - City: HCM
       - Merchant Name: OCB BILL
       - Location: HCM
       - Is Active: Yes
     + Click “Save form changes”
     + Close form
   * Click “Devices” 🡪 Show “Device for OCB - TTT - BILL” form
     + Click “Insert new record” to add a new device
     + Input values
       - Terminal ID: OCB\_BILL
       - Client: OCB - TTT
       - Device Name: OCB - BILL
       - Product: POS Retail VND
       - Type: OCB POS Device Contr
       - Service: OCB POS Retail VND Dev Svr
       - SIC Code: 4900
       - Status: Device OK
     + Click “Save form changes”
     + Click “POS” tab 🡪 Show “POS for OCB BILL” form
       - Input values
         * POS Type: OCB BANK HYPERCOM
       - Click “Save form changes”
       - Close form
     + Close form
   * Click “Action” > “Approve”